

HOW TO: Purchase a Spousal Fishing License on Go Wild

STEP 1: Log in to your existing Go Wild account

- Visit the website gowild.wi.gov. Click on the Get Started button.



- Access or Create your Account** - Search for your existing customer record using one of the four options shown below. Or, if you have never done business with the Wisconsin DNR before and need to create a new DNR customer number, click Create New Account.

Search by Customer Number

Search by Social Security Number

Search by Driver's License Number

Search by Visa / Passport Number

OR

New to the Wisconsin DNR? If you've never done business with the DNR before, you'll need to create an account. This will generate your DNR customer ID number, which will appear above your name when you go to your homepage.

Create New Account

- Welcome Back!** Your account has been found. Enter your driver license (optional). If you do not wish to enter your driver license, leave the DL state and DL number blank. Select Next when finished.

Welcome Back, CUSTOMER!

Social Security Number

-**-*

Driver's License Issuing State

Select

▼

Driver's License ID

Cancel

Next

- Preferences and Residency.** Answer both questions and select Next.

Preferences and Residency

When DNR receives a request from a third party for a list of customers or businesses: *Required*

☐ Include my name/business ☐ Don't include my name/business

Residency *Required*

Are you a Resident of the State of Wisconsin?

☐ RESIDENT ☐ NON-RESIDENT

To qualify for a WI Resident pricing online, you must provide a valid WI driver's license. If you do not have a valid WI driver's license, you may continue as a non-Resident or you can visit an agent location to provide proof of residency.

Cancel

Next

- Review Summary.** Check your personal information (address, phone, email, etc) for accuracy. If changes need to be made, select the **Edit** icon. Once everything is confirmed correct, select the **Yes** button at the bottom.

Review Summary

Personal Information

CUSTOMER TEST

123 FAKE ST

ANYTOWN, WI 55555

UNITED STATES

(123) 456-7890

Social Security Number

-**-*

Date of Birth

02/06/1975

Visa / Passport Number

Issuing Country

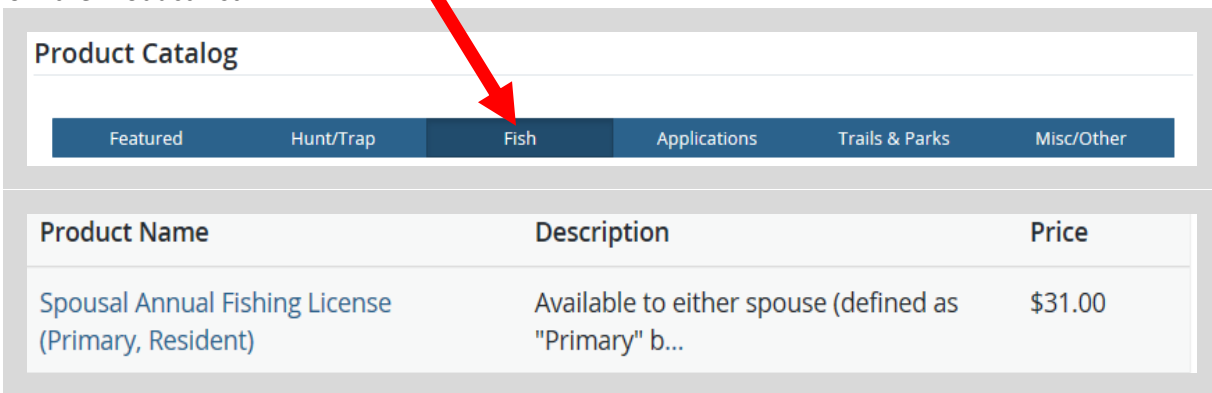
Edit

STEP 2: Select your license

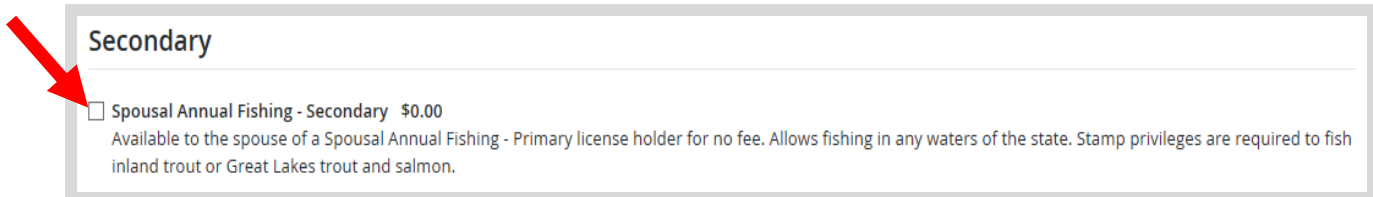
- **Customer Homepage.** Locate the Licenses section and select [Buy Licenses](#)



- **Product Catalog.** Select the [Fish](#) tab at the top, and then select the [Spousal Annual Fishing License \(Primary\)](#) from the Product List.



- **Adding the Secondary Customer.** If you wish to purchase the license for your spouse at the same time, check the box to add the [Spousal Annual Fishing – Secondary](#) for no added cost. *Note: If the secondary customer has never purchased a hunt/fish license in Wisconsin before, it may be necessary to create them a new customer account before purchasing this license.* Be sure to also check any desired [add-on options](#) for the primary customer on the bottom half of the screen (Trout and Salmon stamps).

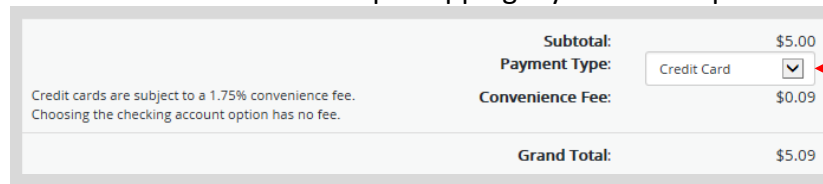


- **Confirming the Secondary Customer.** Enter the Secondary customer's date of birth in the field to the left, plus ONE of the items on the right (DNR number, SSN, or Driver License number). If you do not have this information at this time, you can hit the [Skip](#) button at the bottom and purchase the secondary license later in a different transaction for no cost.

Primary Customer Date of Birth <i>Required</i>	Primary Customer DNR Number
<input type="text" value="ex. 01/01/2017"/>	<input type="text"/>
	OR
	Primary Customer Social Security Number
	<input type="text"/>
	OR
	Primary Customer Driver's License Number
	<input type="text"/>

STEP 3: Make payment and print your receipt/license

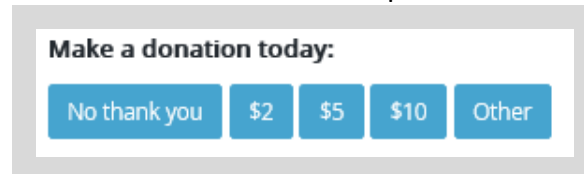
- **Shopping Cart.** Confirm your purchase is correct. Select your **Payment Type** (Credit Card or Checking Account) and select **Checkout**. Or select Keep Shopping if you need to purchase more.



Subtotal: \$5.00
Payment Type: Credit Card
Convenience Fee: \$0.09
Grand Total: \$5.09

Credit cards are subject to a 1.75% convenience fee.
Choosing the checking account option has no fee.

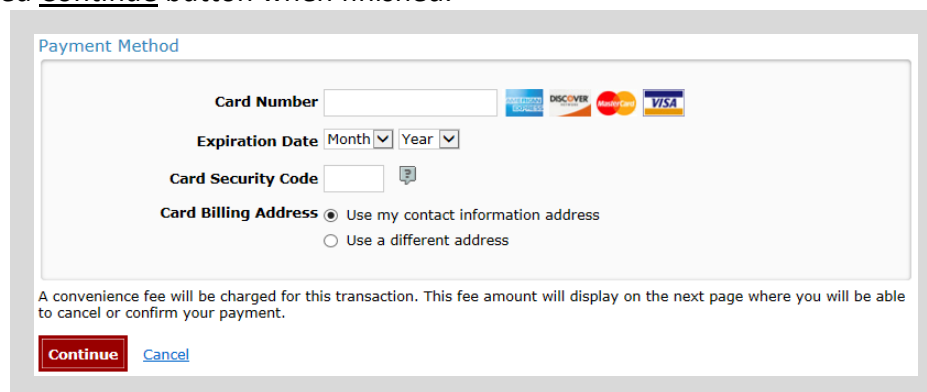
- **Donations:** Make a donation to the Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.




Make a donation today:

No thank you \$2 \$5 \$10 Other


- **Make Payment.** Check the screen for reminders and confirm the total. A convenience fee of 1.75% will be added to your total when a credit card is used. Select **Make Payment** when ready.
- **Payment Processing.** Scroll to the bottom and enter your credit card (or checking account) information. Select the red **Continue** button when finished.



Payment Method

Card Number 

Expiration Date Month Year

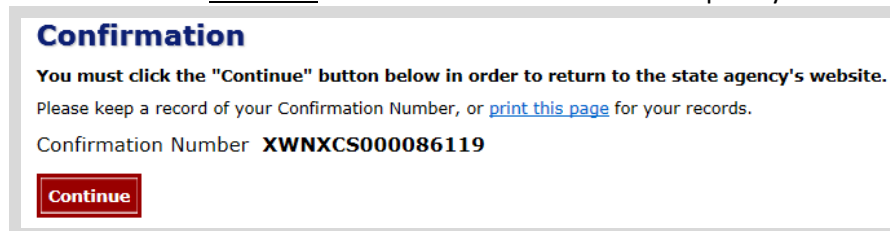
Card Security Code 

Card Billing Address ☒ Use my contact information address
☐ Use a different address

A convenience fee will be charged for this transaction. This fee amount will display on the next page where you will be able to cancel or confirm your payment.

Continue [Cancel](#)

- **Review Payment.** The last step before the license purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select **Confirm** when finished.
- **Confirmation.** Your purchase is final, but you are not done yet! Copy down the confirmation number or print the screen. Then select the red **Continue** button to return to GoWild and print your license documents.




Confirmation

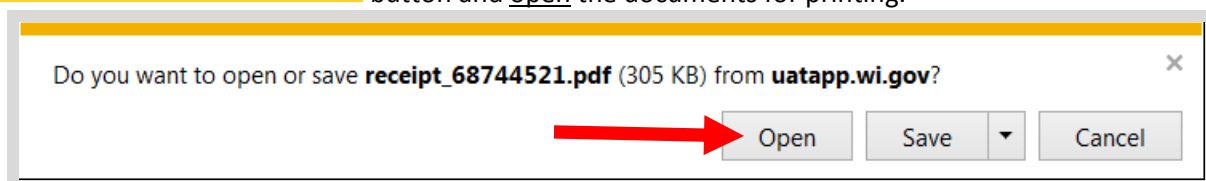
You must click the "Continue" button below in order to return to the state agency's website.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **XWNXCS000086119**

Continue

- **Printing your license.** Now back in the Go Wild site, scroll down all the way to the bottom and select the **Receipt and License Documents**  button and open the documents for printing.



Do you want to open or save **receipt_68744521.pdf** (305 KB) from **uatapp.wi.gov**?

Open **Save** **Cancel**